**Form SG 1**

**When to use this form:**

**Application Form for Study Grant**

This form is to be used to apply for grants administered by the Lutheran Church of Australia through the LCA Business Manager (formerly administered by the Standing Committee on Scholarships).

Study Grants are:

* available to qualified Pastors and lay people to undertake study that will better equip them for service within the Lutheran Church of Australia;
* for undertaking courses of study of up to one year’s duration. Extension to this term will only granted under extenuating circumstances, the substance of which must be stated in this original application;
* subject to specific conditions and terms as determined in consultation with the applicant;
* to be used solely for defraying costs associated with the specific study program or training project for which the Grant is given;
* granted with the proviso that recipients contract themselves to serve the Church for a period of not less than twice the length of the tenure of the grant.

**Who should use this form:**

Applications for grants may be made by:

* a board, council or institution of the Church directly responsible for the particular area of study or training;
* a board, council or institution of the Church nominating a specific person to carry out a particular program or study;
* individuals, both lay people and clergy, who, on their own initiative wish to pursue studies or training that may be beneficial to the Church.

**What should accompany this form:**

In addition to the information that is contained on this form, each application should be accompanied by the following documentation:

* an outline of the proposed course of study, its perceived benefits for the LCA, together with a reasonable estimate of the associated costs;
* a brief autobiography;
* a recent photograph;
* in the case of a Board or Council nomination, an accompanying report from the board or council, or, in the case of an application on an individual initiative, the name and addresses of three referees;
* copies of relevant academic records, diplomas and degrees;
* particulars of practical experience in Church service.
* A letter of endorsement of the District Bishop for applications by PASTORS (only)

**When should this form be lodged:**

This form should be lodged with the LCA Business Manager at least six weeks prior to the funds being required at the institution of study.

**LUTHERAN CHURCH OF AUSTRALIA**

**Application for Study Grant**

#### ****Personal Information****

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| Surname: | |  | |  | Christian Names: | |  |  | Place Photo here |
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|  | | | |  | | |
| Address (Home): | |  | | Postal Address (if different from Home) | | |
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| City: |  | | | City: | |  |
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| State: |  | | Postcode: |  | State: | | Postcode: |  |
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| --- | --- | --- | --- | --- | --- |
| Phone(Bus): |  | Phone(Home): | |  | Mobile: |
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| e-mail: |  |  | |  |  |
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| Church Membership (Congregation) | |  | Location: | | |
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**Academic History**

1. Please indicate degrees, diplomas, certificates received together with the conferring institution and the dates of study.

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| **QUALIFICATION** |  | **INSTITUTION** |  | **Commenced** |  | **Concluded** |
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1. Please list details of post-graduate studies undertaken.

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1. Please indicate financial assistance received in relation to above.

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Planned Study

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| --- | --- | --- | --- | --- | --- | --- |
| **Course Name** |  | **Institution/Organisation** |  | **Commences** |  | **Concludes** |
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| --- | --- | --- | --- |
| **Projected Costs of Study** | | | |
| Course Fees |  | 0.00 |
| Travel Costs |  | 0.00 |
| Housing Costs |  | 0.00 |
| Living Allowance |  | 0.00 |
| Other Costs (please specify): |  | 0.00 |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | 0.00 |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | 0.00 |
|  |  |  |
| **Total** |  | 0.00 |

Please provide details of the proposed study/training program.

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Please indicate the qualification granted on satisfactory completion of the course.

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What do you believe will be the significance and value of the course for your future service to the church?

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Referees

Please supply contact information for three referees. If the applicant is a Pastor then one of the referees should be their District Bishop.

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| --- | --- | --- | --- | --- |
| **Referee 1** |  | **Referee 2** |  | **Referee 3** |
| Name: |  | Name: |  | Name: |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Telephone Number: |  | Telephone Number: |  | Telephone Number: |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| E-mail address: |  | E-mail address |  | E-mail address: |
|  |  |  |  |  |

Declaration

I undertake to abide by the rules of the Scholarship Fund relating to study grants and to furnish a report of my studies to the Executive Officer of the Church following completion of the course for which the grant is given.

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| --- | --- | --- |
| Date: |  | Signature: |
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On completion, please forward this application together with accompanying documentation to:

LCA Business Manager,

Application for Scholarship

Lutheran Church of Australia,

197 Archer St,

North Adelaide, SA, 5006

Or via email to: scholarships@lca.org.au